

Silver City Food Co-op – Board Meeting Minutes
Wednesday, June 25, 2025, 5:30 – 7:30 PM
Office area of new Co-op, 907 Pope St.

Attendees: Leo Andrade, David Burr, Kristina Kenegos, Gwen Lacy, Sandy Lang, Paul Slattery, Cinde Thomas-Jimenez, Tuan Tran (directors), and Kevin Waters (GM)

1. Welcome, Introductions and Membership/Board Discussion (5:30 – 5:40 PM)
 - a. Minutes – **Approved** by email consensus June 9, 2025
 - b. Director announcements – Kristina asked about storage for leftover GMM materials, and David has a need to store materials as well. Once we move to the new location, we will try to find a place to store the board supplies.
 - c. Member comments - None
2. Old Business (5:40 – 5:50 PM)
 - a. Concern coordinator update (Leo) – A member wants to donate her nutrition books to the Co-op – a follow-up to an earlier discussion. The Board talked about options, such as a lending library or putting the books in the book box outside, depending on how many and the types of books she is offering. Kristina will contact her to get more information about the books before bringing a recommendation back to the Board.
 - b. Board retreat dates (Tuan) – The dates were moved from Aug. 15-16 to Aug. 29-30 to allow more time for the financials to be prepared and for Sandy to ready her house for the Board. On Friday, Aug. 29th at 4pm, we will hold our August meeting prior to our dinner at the Buckhorn. Saturday's retreat at Sandy's house will be catered by the Co-op.
3. Committee Decisions and Announcements (5:50 – 6:50 PM)
 - a. Finance Committee (Gwen)
 - i. Finance Committee – Quarterly financial and board update reports will be presented at the August meeting. Now that the August board meeting has moved to Aug. 29-30, there is no need to rush financials from Mike M.
 - b. Member Connect Committee – (Kristina)
 - i. Written and verbal comments from members.
 - o Sign-ins for the event was 125, and the total estimated number of people was 150. The band ended (due to lack of participation) around 3pm. Table comments were shared with the Board and, coupled with past member comments, the Board decided to address their feedback through an article in the GG responding to their input with all the actions we have taken to date. For next year's event, there was discussion about eliminating the photographer and using personal cell phones instead. Also, lots of discussion around possibly moving the event to Gomez Park, which was tabled until August's meeting. However, Tuan will reserve Gomez pavilion for the second week in June in case we choose that option.
 - o A member, Janna Mintz, pointed out inconsistencies in the Board's execution of bylaws regarding membership meetings. Article III 3.1 specifies that the membership needs to be notified about the agenda for the GMM far enough in advance to allow time for members to submit feedback 60 days before the meeting. Article III 3.3 requires communication of the time, place and purpose of the GMM to all active member-owners at least 14 days before the meeting, which has not occurred in the past three years. The Board agreed that these requirements need to be met and will incorporate the bylaw tasks into the calendar for 2026.
 - c. Elections Committee (Sandy) – Four positions are open for the Board, with three people –

Kristina, Cinde and Janna Wittenberg– already expressing interest. Candidate statements are due Aug. 17th, with interviews planned for the week of Aug. 18th.

- d. BME Committee (Tuan) – David and Tuan to meet to discuss process for review of bylaws, plus anyone else interested in joining the committee.
- e. Oral report on CCMA conference (Cinde) – Cinde presented a short slide deck highlighting the sessions that she attended during the conference, on topics such as NCG trends, affordability of groceries, recognition of local growers, GM relationships and more. She will send out the slide deck and links to the event to the Board so everyone can check out the content.

4. Monitoring Reports (6:50 – 7:25 PM)

- a. B5 – Treatment of Customers (Kevin, verbal report only)
 - i. Some things Kevin has done to address customer and staff safety include food handler's licenses, employee safety training, emergency plan for the new store, extensive camera system, and a shoplifting and security policy. Only one customer accident has occurred over the past year. **Accepted**
- b. B7 – Communication to the Board – Detailed written report (Kevin)
 - i. Sales were down 3.8% in May from last year, possibly due to financial uncertainty according to Kevin. Both daily customer count (400) and customer sales per purchase (\$31.77) were down as well. Regarding the move to Pope Street, target open date is now July 10th. All subcontractors have passed their final inspection, except for HVAC, which tentatively is set for inspection on June 26th. Once HVAC passes inspection, we should be able to obtain occupancy. Most remaining tasks (stocking and filling) can occur concurrently and should take no more than five days. Water leakage on the north wall is being addressed and shouldn't affect the occupancy date. – **Accepted**
- c. Ends Check – Environmental Impact – Verbal update with written explanation if there are significant accomplishments
 - i. Kevin has been working with PNM to get rebates on upgrades to the building and is looking into rebates for car chargers. He has also started researching solar contractors, both local and regional. Kevin requested that board members send him
 - ii. information on solar companies that may be interested. **Accepted**

5. Board meeting closure (7:25 – 7:30 PM)

- a. Task list
 - i. GG article for August, due July 10 – Article addressing board responsiveness to member input (Kristina) and election blurb (Sandy)
 - ii. Kristina to prepare a post-mortem report on the GMM – what did / didn't go well and a protocol for next year for informing members of the GMM.
 - iii. David to add GMM bylaws tasks into calendar
 - iv. Tuan to reserve Gomez Park for June 14, 2026 in anticipation of use for GMM.
- b. Tabled items
 - i. GMM location for 2026
- c. Board Member Unavailable Dates – July 1-24 (Gwen), July 1-2, July 17-26 and July 31-Aug. 5 (David), July 25-27 (Tuan), July 22-31 (Cinde), July 31-Aug. 13 (Sandy)
- d. Next Board Meeting – cancelled for July; August meeting on the 29th at 4pm.