

SILVER CITY FOOD CO-OP
MEETING OF THE BOARD OF DIRECTORS
December 19, 2016
614 Bullard St.
Final

Karen Strelko called the meeting to order at 4:38 p.m. with the presence of a quorum. Board members in attendance were: president Karen Strelko, vice president Jean-Robert Béffort, secretary Jennifer Johnston, Carmon Steven, and Nancy Coates. Others in attendance were general manager Joe Zwiebach, outreach coordinator Charmaine Wait, and member-owner and scribe Mary Ann Finn. Absent were: treasurer Gail Rein and BIT (board member in training), Laurinda Anderson. Karen facilitated the meeting.

A. WELCOME

1. Check in
2. Agenda: Approved, by consensus.
3. Meeting Minutes: Draft 2/Gail of the meeting minutes for the 11/16/2016 board meeting was approved, by consensus.
4. Member Comments
5. Kudos or Appreciation
6. Board of Directors Comments and Announcements
Karen's email address for co-op business is now: Karen@silvercityfoodcoop.coop.

B. COMMITTEES

1. Board and Manager Evaluation (BME): No meeting.
2. Member Connect (MC):
 - a. Meeting notes.
 - b. Board approved, by consensus, the 2017 General Membership meeting process outlined in the MC meeting notes.
3. Recruitment, Orientation and Development (ROD):
 - a. Meeting notes.
 - b. Board discussed and approved, by consensus: the DOT survey questions presented in the ROD meeting minutes, recommending an additional question to determine where members do their primary shopping, as well as add one more option to the "balance budget" question: make the co-op their primary grocery store. The process will involve giving a red and a green dot to each member to show what they would like (green) and absolutely not like (red) to see happen at the co-op. It was noted that the survey is not necessarily for decision making but to get a feel for the thinking of members and to encourage discussion among members, and add to our understanding of members' thinking for discussion at our next strategic planning meeting.
 - c. Board discussed the idea of having staff members on the board: A number of positive reasons were listed to have a staff member on the board, but it was also reinforced that it be clear that board work is not done on staff paid time and that the position is not that of staff liaison, but of a member-owner who is now a board member, equal to the other board member positions. Staff members could also become BITs.
4. Finance Committee (FN): No meeting.

C. MONITORING REPORTS

1. Acknowledge B10 (Board Logistical Support) Monitoring Report: Monitoring report acknowledged, by consensus.
2. Acknowledge B6 (Communication and Counsel to the Board) Monitoring Report: Monitoring report and manager's report acknowledged, by consensus, noting that discussion on the manager's report will continue in the executive session at the end of this meeting. The staff pulse surveys were discussed and Joe agreed to send the cover memo and the non-confidential material from the staff pulse surveys to the board for further review.

D. BOARD CALENDAR FOR 2017 AND MONTHLY TASK LISTChanges from last year's calendar reviewed and discussed

1. Calendar format discussed: Board agreed that having the calendar available in Outlook monthly calendar page format would be useful, so Karen will continue to work on that.
2. Calendar Content: Board and committee meeting dates, deadlines and co-op events.
3. Existing Task List and Recommended Changes to Form/Content: Task list reviewed and adjusted, by consensus, with removal of obvious, known and regularly recurring items and removal of the following tabled items: 1. Proposal for developing long range plan and 2. Growth assessment and planning committee proposal. These tabled items are now incorporated in the strategic planning initiative.

E. BREAK**F. CLOSURE**

1. Review tasks, tabled items and calendar
2. Scribe for January meeting: Karen will scribe and Jean will facilitate the meeting.
3. Meeting evaluation
4. Adjournment: Meeting adjourned at 7:07 p.m.

G. EXECUTIVE SESSION on confidential matters was held.

Respectfully submitted,
Mary Ann Finn, Scribe