

**Silver City Food Co-op — Board Meeting Agenda**  
**Wednesday, October 28, 2020 — 5:30 P.M. to 7:30 P.M.**  
**Meeting will be via Zoom\***

- I. Welcome / Membership-board discussion (5:30-5:45, 15 minutes)**
  - A. **Approved agenda**
  - B. Directors' Announcements
  - C. Members' comments
  - D. Proposed November and December Meeting Dates
    - 1. The fourth Wednesday of November falls on Thanksgiving Eve  
Change to third Wednesday in November?
    - 2. The fourth Wednesday of December falls on the eve of Christmas Eve  
Change to third Wednesday in December?
- II. Old Business (5:45-6:00, 15 minutes)**
  - A. Approved September board meeting minutes
  - B. Concern Coordinator Update – no new activity
- III. Committee Decisions and Announcements (6:00-6:30, 30 minutes)**
  - A. Member Connect (MC) Meeting Notes
    - 1. Discussion regarding round up recipients and determination
  - B. Recruitment, Orientation and Development (ROD) Meeting Notes
  - C. Board and Management Evaluation (BME) Meeting Notes
    - 1. GM and Board evaluations to be completed in December and January
    - 2. GM contract must be in place by January 13<sup>th</sup>.
  - D. Finance Committee (FN) no meeting
- IV. Monitoring Reports (6:30-7:15 pm, 45 minutes)**
  - A. Acknowledge B8 (Board Logistical Support)
    - i. Accepted Interpretation
    - ii. Accepted Data
  - B. Acknowledge B7 (Communication to the Board)
- V. Board Meeting Closure (7:15 – 7:30 pm, 15 minutes)**

Review task list, tabled items, if any, and calendar.

November Look Ahead

- A. Review and update strategic plan
- B. Committee Meetings and notes
  - 1. BME
    - Develop GM evaluation tools and timeline
  - 2. ROD
    - Propose board development plans and board development budget for 2021, send to FN for review.

- Make recommendations regarding co-op subscriptions to CGIN, NCGA Leader and the CBLD program.
- 3. MC
  - Propose committee budget for 2021, submit to FN for review
  - With GM, determine date of 2020 GMM-Picnic
  - Develop 2021 Election Calendar (include ROD chair and Vice President before submitting final version) Submit 2021 recruitment and election calendar for Board review and approval.
- 4. Finance Committee:
  - Review Policy B1 monitoring report
  - Review MC and ROD budget
  - Propose board budget for FY 2021
  - Review 2020 financial and 2021 budget.

C. Monitor Policies

1. Monitoring Policy B1 (Financial Condition and Activities)
2. Monitoring B7 (Communication to the Board)
3. GM update Strategic Plan to reflect tasks completed in 2020

**\* Contact Shanti at [shantifo@gmail.com](mailto:shantifo@gmail.com) if you wish to attend.**