

**Silver City Food Co-op – Board Meeting Minutes**  
**Wednesday, October 22, 2025, 5:30- 7:00 PM**  
**210 W. College St.**

**Attendees: Gwen Lacy, Julianna Flynn, Kristina Kenegos, Sandy Lang,  
Paul Slattery, Tuan Tran (Directors), Kevin Waters (GM), Stephanie  
Cochrane (Board Candidate)**

1. Welcome, Introductions and Membership/Board Discussion (5:45 – 5:55 PM)
  - a. Minutes – **Approved** by email consensus October 9, 2025
  - b. Director announcements – Board directors briefly discussed Nehi’s NCG presentation on Monday.
  - c. Member comments - none
2. Old Business (5:55 – 6:05 PM)
  - a. Discussion of Columinate and other sources of board support (Tuan) – One thing we learned from Neha was that we could purchase classes a la carte from Columinate, and the Board felt that this was a good way to provide training to new members – and possibly allow for current members to refresh their training – without the expense of an annual subscription. Sandy will meet with the Election Committee to determine a budget for classes for 2026 prior to the November meeting.
  - b. Concern coordinator update (Kristina) – One member wrote to complain about dogs in the store. Kevin responded and updated the Board on the service dog policy. Also, there was a discussion about adding more books to the store for people to reference.
3. Committee Decisions and Announcements (6:05 – 6:10 PM)
  - a. Finance Committee (Gwen) – no report
  - b. Member Connect Committee – (Kristina) – no report
  - c. Elections Committee (Sandy) – Election is scheduled for Dec. 1-14<sup>th</sup>. Sandy reviewed outreach schedule for election, which will start three weeks prior to the election date.
  - d. BME Committee – (Tuan) Board evaluation and individual evaluation docs – **Approved**. Tuan created electronic versions of the documents to review prior to the meeting and the Board did not find any changes.
4. Monitoring Reports (6:10 – 7:10 PM)
  - a. B8 – Board Logistical Support (Kevin, verbal report only) – **Accepted**. Kevin hired Victoria Schultz as a full-time admin to support Kevin as well as the Board. The Board discussed how there has been a gap in archiving of board documents, but with the hiring of Tori there should be someone to address that need as well as take minutes at future board meetings. Kristina had some concerns about historical preservation after timeline got lost, which led to a discussion on the role of the Board vs. operational tasks from Kevin.
  - b. B7 – Communication to the Board – Detailed written report (Kevin) – **Accepted**. Due to the move, finances for August were a little “squishy” but still close to pro forma goals. Personnel costs were down, reducing overall operating expenses. Net income was 4.88% and interest payments were lower due to consolidation of loans. Some of the key notes discussed were the upgrade of the website to include an online membership portal, the potential hire of a marketing lead, and future food options (sushi, coffee, etc.)
  - c. Ends Check – Informed and Engaged Shoppers – **Accepted**. Kevin referenced ongoing marketing efforts, mostly through an increase in social media engagement, which has shown an increase in engagement, reach and presence.

5. Board meeting closure (7:10 – 7:15 PM)
  - a. Task list – Preparation for November meeting
    - i. BME: develop GM evaluation tools and timeline
    - ii. FC:
      - Develop co-op board budget for 2026
      - Review Policy B1 monitoring report
      - Review Co-op 2025 financials (Jan-Oct)
    - iii. EC: Evaluate Columinate offerings for training plan for budget
    - iv. Sandy: Review strategic plan and update timelines on master doc and website
  - b. Tabled items
  - b. Board Member Unavailable Dates – Julianna (Oct. 27-Nov. 5), Tuan (Nov 19-27).
  - c. Next Board Meeting November 19, 2025, 5:30 PM; Location: 210 W. College St.