

Silver City Food Co-op — Board Meeting Agenda
Wednesday, January 26, 2022 — 5:30 P.M. to 7:30 P.M.
Meeting via in Zoom*

Section One: Outgoing Board Business

- I. Welcome, Introductions, and Membership/Board Discussion (5:30-5:45, 15 minutes)
 - A. Approve Agenda
 - B. Director Announcements
 - C. Member Comments

- II. Old Business (5:45-6:00, 15 minutes)
 - A. Approve December Board Meeting Minutes
 - B. Concern Coordinator Update
 - C. Approve 2022 Board Calendar

- III. Committee Decisions and Announcement (6:00-6:35, 35 minutes)
 - A. Member Connect (MC) Update
 - 1. Committee Notes – Combined Meeting with BME – 01/12/2022
 - 2. March GG Article
 - B. Elections Committee Update
 - 1. Committee Update
 - C. Board and Management Evaluation
 - 1. Committee Notes
 - 2. Approve Committee Charter
 - D. Finance Committee
 - 1. No Update

- IV. Monitoring Reports (6:35-7:00, 25 minutes)
 - A. Monitoring Policy B9 (Emergency Succession)
 - a) Accept Interpretation
 - b) Accept Data
 - B. Monitoring Policy B7 (Communication to the Board)
 - a) Acknowledge B7

- V. Break (7:00-7:10, 10 minutes)

Section Two: Continuing Board Business

- VI. Seating New Board Members (7:10-7:15, 5 minutes)
 - A. All new and continuing Board Members read and acknowledge the code of conduct in Policy C5 and sign the Code of Conduct Form. Return signed form to the Secretary's folder in the board files at the SCFC.

- VII. Election of Officers (7:15-7:45, 30 minutes)
 - A. Election of President. Handover of meeting to New President.
 - B. Election of Vice-President
 - C. Election of Treasurer
 - D. Election of Secretary

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- E. Selection of Committee Chairs and Membership
(Each board member is expected to be on at least 2 committees)
 - 1. Member Connect Committee (MC)
 - a) *Chair*
 - b) *Members*
 - 2. Elections Committee (EC)
 - a) *Chair*
 - b) *Members*
 - 3. Board and Management Evaluation Committee (BME)
 - a) *Chair*
 - b) *Members*
 - 4. Finance Committee (FN)
 - a) *Chair - Treasurer*
 - b) *Members*
 - F. Assign Concern Coordinator (see procedure for member concern handling in board book)
- VIII. Preparing for February Board Meeting (7:45-8:00, 15 minutes)
- A. All Committees
 - 1. Review committee charter and revise if necessary
 - 2. Nominate member-owners to committees if applicable
 - 3. Prepare meeting notes
 - 4. Review meeting calendars and Board calendar and revise if necessary
 - B. Finance Committee
 - 1. Monitor policy B1 (Financial Condition and Activities)
 - 2. Recommend to board whether to do an AUP for any portion of the co-op in 2022
 - C. MC
 - 1. Prepare GG article calendar for February through January year
 - D. B Policy Reports
 - 1. Monitor policy B1 (Financial Condition and Activities)
 - 2. Monitor policy B7 (Communication to the Board)
 - E. President: Update task list with committee meeting dates for the remainder of the calendar year.
- IX. Board Meeting Closure (8:00-8:05, 10 minutes)
- 1. Task List
 - 2. Table Items
 - 3. Board Member Away Dates (January 17th through February 22nd)
 - 4. Next Board Meeting January 26th

*** Contact Shanti at shantifo@gmail.com if you wish to attend the Board Meeting and a Zoom link will be provided.**

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