

Silver City Food Co-op — Board Meeting Agenda
Wednesday, January 25, 2023 — 5:30 P.M. to 7:00 P.M.
Meeting at 907 Pope Street and on Zoom*

Section One: Outgoing Board Business

- I. Welcome, Introductions, and Membership/Board Discussion (5:30-5:40, 10 minutes)
 - A. Approve Agenda
 - B. Director Announcements
 - C. Member Comments

- II. Old Business (5:40-5:45, 5 minutes)
 - A. Approve December Board Meeting Minutes
 - B. Concern Coordinator Update
 - C. 2023 Board Calendar
 - D. Document Management

- III. Committee Decisions and Announcement (5:45-6:00, 15 minutes)
 - A. Member Connect (MC) Update (5 Minutes)
 - a) Committee Update
 - b) March GG Article
 - B. Elections Committee Update (5 Minutes)
 - a) Committee Update
 - C. Board and Management Evaluation (5 Minutes)
 - a) Committee Update
 - D. Finance Committee (0 minutes)
 - a) Committee Update

- IV. Monitoring Report (6:00-6:20, 20 minutes)
 - A. Monitoring Policy B7 (Communication to the Board)
 - a) Acknowledge B7
 - B. Monitor policy B9 (Emergency Succession)
 - a) Accept Interpretation
 - b) Accept Data
 - C. Monitor policy B8 (Board Logistical Support) – Further Monitoring
 - a) Update

- V. Break (6:20-6:25, 5 minutes)

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Section Two: Continuing Board Business

- VI. Seating New Board Members (6:30-6:35, 5 minutes)
 - A. All new and continuing Board Members read and acknowledge the code of conduct in Policy C5 and sign the Code of Conduct Form. Return signed form to the Secretary's folder in the board files at the SCFC.

- VII. Election of Officers (6:35-6:55, 20 minutes)
 - A. Election of President. Handover of meeting to New President.
 - B. Election of Vice-President
 - C. Election of Treasurer
 - D. Election of Secretary
 - E. Selection of Committee Chairs and Membership
(Each board member is expected to be on at least 2 committees)
 - a) Member Connect Committee (MC)
 - a) *Chair*
 - b) *Members*
 - b) Elections Committee (EC)
 - a) *Chair*
 - b) *Members*
 - c) Board and Management Evaluation Committee (BME)
 - a) *Chair*
 - b) *Members*
 - d) Finance Committee (FN)
 - a) *Chair - Treasurer*
 - b) *Members*
 - F. Assign Concern Coordinator (see procedure for member concern handling in MC section of the board book)

- VIII. Preparing for February Board Meeting (6:55-7:00, 5 minutes)
 - A. All Committees
 - 1. Review committee charter and revise if necessary
 - 2. Nominate member-owners to committees if applicable
 - 3. Prepare meeting notes
 - 4. Review meeting calendars and Board calendar and revise if necessary
 - B. Finance Committee
 - a) Monitor policy B1 (Financial Condition and Activities)
 - b) Recommend to board whether to do an AUP for any portion of the co-op in 2022
 - C. B Policy Reports
 - a) Monitor policy B1 (Financial Condition and Activities)
 - b) Monitor policy B7 (Communication to the Board)
 - D. President: Update task list with committee meeting dates for the remainder of the calendar year.

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- IX. Board Meeting Closure (7:00-7:05, 5 minutes)
 - a) Task List
 - b) Tabled Items
 - c) Board Member Unavailable Dates
 - d) Next Board Meeting January 25th

- X. Executive Session (7:05-7:45, 40 minutes)

*** Contact Shanti at shantifo@gmail.com if you wish to attend the Board Meeting via Zoom and a link will be provided.**